



DEEP ROOTS
MUSIC COOPERATIVE

DRMC Board of Directors Minutes of Meeting / “DRAFT”

Date:	February 7, 2011
Time:	7:00 PM
Location:	Kingstec Campus, CSS Boardroom
Present:	Peter Mowat (Chair), Trish Gerrits (Recording Secretary), Kathleen Hull, Colby Clarke (Vice Chair), Bernie Young (Treasurer), Don Regan, Joel Stoddart, and Ernie Robinson

1.0 WELCOME TO NEW BOARD MEMBERS

1.1 Orientation – Bernie

Bernie provided an orientation to new Board Members.

Action: Trish will email Strategic Plan to New Members

Action: Peter will email By-laws to New Members

1.2 Email System – Peter

Peter provided new Board Members with an overview of the email system.

Action: Peter will consolidate everyone's contact information and email to all Members, and he will update the DRMC Distribution List.

2.0 ELECTION OF OFFICERS

2.1 Chair

Peter Mowat nominated Colby Clarke as Chair for the upcoming year.

2.2 Vice Chair

Colby Clarke nominated Peter Mowat as Vice Chair for the upcoming year.

2.3 **Secretary**

Bernie Young nominated Trish Gerrits as Secretary for the upcoming year.

2.4 **Treasurer:**

Ernie Robinson nominated Bernie Young as Treasurer for the upcoming year.

We will go with the present election of officers but revisit in six months to see if any of the new members may be interested in taking on a Co-Vice Chair position with the Board

Approval of all nominated members - **Motion Carried** (all Board Members in favor)

3.0 **SIGNING AUTHORITY**

A recommendation was put forward to give cheque signing authority to Peter Mowat, Colby Clarke, Bernie Young and Kathleen Hull.

Approval to grant Colby, Peter, Bernie and Kathleen signing authority – **Motion Carried** (moved by Don Regan, seconded by Joel Stoddart)

Action: Peter will take a copy of the completed minutes of this meeting to the Credit Union to initiate signing authority for all members.

4.0 **FINANCIAL UPDATE**

4.1 **2009-10 Financials (Kathleen)**

Kathleen provided an update of the current 2009-10 financial status which will be presented at the next AGM on February 27, 2011.

Action: Peter will approach Acadia to see if we can use the Irving Centre for the next AGM on February 27th

4.2 **Cash Flow – Bernie**

Bernie reviewed the current cash flow projections with all members.

Note: Approval has been granted for a \$5000 overdraft with the Credit Union.

5.0 OPERATIONS UPDATE

5.1 Bringing it Home – Bernie

March and April concerts are cancelled; February 18th concert series is moving forward as planned.

Action: Peter will talk to Graham about his timelines for setting up sound/lights for February 18th.

5.2 March Break – Peter

Jennie MacDonald was brought on board as the Project Coordinator for the March Break Camps. She will coordinate all the logistics involved in setting up the three planned music camps:

- Rock Band with Jake Smith
- Singer/Songwriter Camp with Tim Chaisson
- Vocal Camp with Erin Costello

Action: Peter will look into the possibility of using Pay Pal for our camps.

Action: Colby will add the March Break Camps Event to Face Book.

5.3 May Concert – Bernie

We currently have Matt Andersen and Jens Jeppesen approved for the May Concert; consideration is being given to a third act.

5.4 Festival – Peter

Festival is under the direction of Lisa Hammett Vaughan. Peter will be meeting with Lisa sometime in the near future to discuss status and next steps.

5.5 Operating Grant Proposal – Peter Sheppard

Peter Sheppard is working diligently on the Operational Grant Proposal which is due February 15th.

Action: Kathleen will contact Peter Sheppard to ensure he is working with the most current Grant Proposal Template.

6.0 NEXT MEETING

6.1 Regular Meeting Date for 2011

We will begin meeting the third Monday of each month starting in March. Next meeting will be: March 21st, 2011 - Kingstec, CSS Boardroom, 7:00 PM

7.0 ADJOURNMENT

Motion to adjourn at 9:15 PM– **Motion Carried** (moved by Kathleen, seconded by Joel)