



**DEEP ROOTS**  
MUSIC COOPERATIVE

## **BOARD MEETING**

### **KINGSTEC**

**May 5, 2014 - 7:00 p.m.**

### **MINUTES**

**Present – Peter, Keith, Birdie, Kevin, Don, Leslie**

- 1. Approval of agenda**
  - a. **Moved – Peter; 2<sup>nd</sup> - Don**
- 2. Approval of Minutes from April 7**
  - a. **Spelling correction**
  - b. **Approved – unanimous**
- 3. Review of calendar**
  - a. **Charity return was filed March 2014; Due end April**
- 4. Business Arising – see action item list updates**
  - a. **Revision of Action Items (AI) list**
- 5. Treasurer's Report**
  - a. **Current - Steven Peters advertising costs**
  - b. **Received \$5000 Grant from Town of Wolfville**
  - c. **Waiting on Fed and Operating Grant**
  - d. **Square Technology**
    - i. **Peter has established an account**
    - ii. **System ready to test**
  - e. **Sophie Cameron**
    - i. **Switched to Simply Accounting**
    - ii. **Created a training manual**
    - iii. **Re entered all transactions from beginning of the year**
    - iv. **As appreciation for her work we will provide her 3 Sunday afternoon tickets; Leslie to follow up (AI)**
- 6. Festival Update**
  - a. **Sponsorship meetings (Peter, Keith, Steve Peters, Lisa, Anna Booth...); creating a package to give to possible sponsors with testimonials; 5 levels of sponsorship has been updated; created a list of people to be contacted and divided among volunteers; meeting on Wednesday May 7**
  - b. **Lost NSLC sponsorship**
  - c. **First Festival meeting May 14th**

## **7. Other Business**

- a. **Blossom Blues**
    - i. Don coordinated with Guy Long re Apple Blossom
    - ii. Two weeks ago 250 tickets sold
  - b. **Saltscapes (April 2014)**
    - i. Confusion on arrangement
      - 1. Days DRMC expected to attend
      - 2. DRMC financial responsibility
    - ii. Handbills were useful, handed out approx. 500
    - iii. Response was good; much interest; good feedback re last festival
  - c. **Database**
    - i. Festival Committee interested in getting database up and going
    - ii. Thomas to move forward with database
    - iii. New computer will be available soon from Bruce D
  - d. **Website**
    - i. Aaron to supply prototype soon
  - e. **House concerts**
    - i. DRMC facilitated Ian Foster June 3<sup>rd</sup> at Pier 101
  - f. **Other/new projects**
    - i. Harvest Festival – Lucketts; on hold
    - ii. Mud Creek Days – plans revised with new coordinator and DRMC role is unclear
- 8. Next Meeting – June 2<sup>nd</sup> 2014**
- 9. Adjourn**