



DEEP ROOTS
MUSIC COOPERATIVE

BOARD MEETING
FLOWERCART
July 7, 2014 - 7:00 p.m.
MINUTES

Present: Peter, Don, Kevin, Keith, Birdie, Leslie

- 1. Approval of agenda**
 - a. New items added and approved
- 2. Approval of Minutes from June 2**
 - a. Deferred; no minutes available for members to read; assumed minutes were acceptable as they were sent out after last meeting to members; members to contact Birdie if corrections within three days
- 3. Review of calendar - deferred; calendar not available at meeting**
- 4. Business Arising – see action item list updates**
 - a. Formal documentation forthcoming to acknowledge François' work with Blossom Blues, Kevin/Birdie (AI)
- 5. Treasurer's Report**
 - a. Leslie has created document to create reserve. Peter and Leslie to go back to Credit Union to finalize (AI)
 - b. Received Operational Grant from provincial government –Yeah!
 - c. Leslie reported on financials; Leslie to send balance sheet to members (AI)
- 6. Festival Update**
 - a. Website live with festival info
 - b. Paddy's Kentville to host Saturday night DR festival concert
 - c. Peter met with Exec Director of Wolfville Business Development Corp to establish relationship with business during festival; discussed ideas to involve local business in festival
- 7. Other Business**
 - a. Canadian Worker Co-Op Federation (CWCF)
 - i. Invitation to join; upcoming conference in Wolfville in November
 - ii. Board felt not applicable to DRMC; Peter to inform (AI)
 - b. Request for advertising during festival from outside agency
 - i. Board discussed need for policy (brought up by festival committee) regarding outside agencies advertising during festival

- ii. **Peter to report to Li that Board does not feel this is a board decision (AI) and suggest they develop a policy they feel appropriate and useful**
 - iii. **Discussion broadened to finding funding to allow us to develop strategies and skill as a board of governance**
 - iv. **Discussed finding funding for employee; will discuss after festival**
- c. **Anti Spam Law**
 - i. **Rachael working with Bruce to send letter**
 - ii. **People will have to confirm to remain on mailing list in compliance with Anti Spam Legislation**
 - iii. **Peter to oversee (AI)**
- d. **SOS**
 - i. **Bruce has suggestions for backing up files**
 1. **Two external hard drives that are rotated; Keith has a hard drive at home and there is one in the office; Peter to organize with Bruce to set up (AI); Keith to organize with Bruce to provide 2nd external drive; Leslie to swap on her weekly visits to office (AI)**
 2. **SOS – cloud technology up to five computers for approx. \$130 for 2 years which would back up daily**
 3. **Peter suggested that we use part of monies budgeted for computers to buy SOS; Peter to ask Bruce to organize SOS (AI)**
- e. **Blossom Concert Final Figures**
 - i. **Peter has talked to Bob Caissie and tentatively booked venue for Blossom Blues**
- f. **Mud Creek Days**
 - i. **Concept has changed**
 - ii. **DRMC is not involved in this year's festivities**
- g. **Website**
 - i. **Complete; Aaron paid in full; requested that all members view and comment(AI)**
- h. **Database**
 - i. **Database is live; remote access is working; festival committee is using it**
 - ii. **Keith and Tom met; requested volunteers give feedback on usability**
 - iii. **Tom will send initial invoice and then board will discuss next steps**

- iv. **A few complications with software, which Keith has fixed; two Microsoft Office were purchased**
 - v. **Peter and Bruce D to organize getting the new computer up and running with new software; there have been difficulties**
 - vi. **Bruce suggested to Peter to establish procedures for backup; discussed above in SOS notes**
 - i. **House concerts – deferred**
 - j. **Other/new projects**
 - i. **After the Harvest – no new news, waiting for Acadia to reply**
 - ii. **ArtsVest - Keith and Don attended; preliminary application has to be submitted by Wednesday for funding in 2015; Keith/Peter/Don met to organize; Keith to submit application (AI)**
- 8. Next Meeting – August 5th, 2013; Tuesday to accommodate members who are on vacation**
- 9. Adjourn**