



DEEP ROOTS  
MUSIC COOPERATIVE

## BOARD MEETING

### KINGSTEC

Sept 14, 2015 - 7:00 p.m.

### MINUTES

**Present:** PETER MOWAT, KEVIN WEST, DON REGAN, MARCELLA ARCHER, BIRDIE BEZANSON

**REGRETS:** JIM MURPHY

#### 1. Approval of agenda

- a. Moved - Don; 2<sup>nd</sup> - Kevin

#### 2. Review of calendar

- a. Festival is now using Board calendar

#### 3. Approval of Minutes from Aug 10

- a. Approved - Kevin; 2<sup>nd</sup> - Don

#### 4. Business Arising – see action item list updates

- a. Office computer is installed and working well
- b. Database set up; one time set up charge, we can change number of users; Festival is so far very pleased with usefulness
- c. Reviewed AI; a number of items completed
- d. Acadia student to attend, sent regrets tonight due to previous commitment this month

#### 5. Treasurer's Report

- a. Reviewed current financial situation (Aug 31<sup>st</sup>); positive
- b. Moved to accept financials - Don; 2<sup>nd</sup> - Kevin

#### 6. Festival Update

- a. Ticket Sales – reviewed current sales
- b. Discussed usefulness of DR Festival app for future
- c. Discussed festival comp passes

#### 7. Other Business

- a. Risk Management
  - i. Ongoing development of procedures for accidents or other unplanned events that have an adverse effect

- ii. Discussed a statement of principle of safety for our volunteers
- b. Website Training
  - i. Discussed training volunteer to post to web site
- c. Completed One Time Emerging Culture and Heritage (Peter)
- d. Discussed DRMC being represented at other major music events, ie Music Nova Scotia, ECMA, Contact East, APA events
- e. Other/new projects - tabled

**8. Adjourn**

**9. Next Meeting – October 5**

Submitted by Birdie Bezansor