



DRMC Board of Directors Minutes of Meeting

Date:	September 17, 2012
Time:	7:00 PM
Location:	Kingstec Campus, Student Services Boardroom
Present:	Colby Clarke (Chair), Peter Mowat (Co-chair), Trish Gerrits (Recording Secretary), Joel Stoddart, Don Regan, Jennifer Weisner, Leslie Dixon, Jim Waldrum, Jim Retallack (visitor)
Regrets:	

1.0 APPROVAL OF AGENDA

Approval of Agenda – **Motion Carried** *with the following changes under “Other”:*

- Fundraising (Joel Stoddart)
- Announcement of New DRMC Secretary (Colby Clarke)
- Valley Population Update (Peter Mowat)

2.0 APPROVAL OF AUGUST 27TH MINUTES

Approval of Minutes – **Motion Carried** (moved by Peter, seconded by Joel)

3.0 BUSINESS ARISING FROM AUGUST 27TH MINUTES

- Business Plan is finalized and now posted on our website.

4.0 TREASURER’S REPORT (Leslie Dixon)

Leslie distributed a Profit & Loss by Class Report for review by members.

5.0 OPERATIONS UPDATE

Festival Update (Peter Mowat):

- Virtual Festival Meeting was held and plans are progressing nicely.
- Approximately 150 volunteers are in place and more will be added if necessary.
- We were approached by some marketing students from Acadia University offering to do a survey on 100 merchants in the Municipality of the County of Kings. This will take place after the Festival and hopefully provide us with some in-depth information that will prove useful as we begin planning for our 10-year anniversary Festival.

6.0 BUSINESS PLAN UPDATE (Joel Stoddart)

Business Plan is now final and posted to the DRMC Website.

ACTION: Trish will make bound copies for all Board Members and distribute during our next meeting.

7.0 OTHER BUSINESS

CAPF Grant (Peter Mowat)

Peter and Lisa are working on a grant for the **Canada Arts Presentation Fund**. The following will be required for submission with grant application:

- Board list, with professional occupation and list of volunteer committees
- Business Plan and/or Strategic Plan
- Board resolution authorizing this application, designating Li as authorized signatory – signed by Board chair

Peter Mowat presented a special resolution to the Board concerning an application to the Canadian Arts Presentation Fund. After some discussion it was:

Resolved: That an application from the Deep Roots Music Cooperative to the Canada Arts Presentation Fund shall be submitted and that Colby Clarke shall be the signatory.

Fundraising (Joel Stoddart)

The Fundraising Planning Group met in early September and agreed to pick things up later in October. The anticipated finish date of this fundraising plan will be in November. They will develop a plausible plan but we will need additional volunteers to be involved, as the plan will remain fairly labour intensive. The goal at the end of this planning is to get more involvement to help with the fundraising rather than Peter Sheppard and Lisa carrying the load.

Announcement of New DRMC Secretary (Trish Gerrits)

Jennifer Weisner has accepted the role of Secretary to the Board beginning in October 2012.

Motion to accept Jennifer Weisner as the new Secretary to the Board – **Motion Carried**
(moved by Don, seconded by Joel)

Co-op Picnic (Colby Clarke)

Joel Stoddart sent a card and pictures to Deep Roots thanking us for our participation in the Co-op Picnic. Colby thanked Joel for going above and beyond expectations with his work with Deep Roots and to the co-operative community in the Valley.

8.0 NEXT MEETING

October 15th, 2012

Kingstec Campus, Student Services Boardroom

7:00 PM

9.0 ADJOURNMENT

Motion to adjourn at 8:35PM – **Motion Carried** (moved by Trish)