



DEEP ROOTS
MUSIC COOPERATIVE

DRMC Board of Directors Minutes of Meeting

Date:	November 1, 2010
Time:	7:00 PM
Location:	Kingstec Campus, CSS Boardroom, Kentville, NS
Present:	Peter Mowat (Chair), Trish Gerrits (Recording Secretary), Debbie Roza-Mercier, Kathleen Hull, Colby Clarke
Absent:	Angie Davidson
Regrets:	Marie Jardine, Bernie Young

1.0 APPROVAL OF THE AGENDA

Approval of Agenda – Motion carried with changes

2.0 APPROVAL OF OCTOBER 11TH MINUTES

Approval of Minutes – **Motion carried** (moved by Kathleen, seconded by Trish)

Programmer Update:

Peter met with David O’Leary and invited him to the Debrief Meeting on Thursday evening, November 4th.

David will submit his expenses as soon as possible.

Public Relations / Karen Corey:

Bernie talked to Karen about taking a position on the board. Karen will consider at some point in the future

AFM Contract:

Debbie will forward a letter to the AFM stating that we are no longer interested in the AFM Contract after the Festival & Venue Meeting on November 10th.

Action: Debbie will forward a letter to the AFM.

3.0 REPORT FROM GENERAL MANAGER

General Manager's Report:

Report was submitted by Debbie and reviewed by the committee.

March Break & Later Concert Project Plan:

It was reported that we were successful with our application for the Cultural Activities Program Grant of \$4300.

Action: Debbie will provide Peter with a package of information on the March Break Event.

Action: Peter will share the March Break Event information with the public schools.

Apple Blossom Concert:

Debbie talked to the Town of Wolfville and the WBDC regarding the concert during Apple Blossom. Also, Magic 94.9 have approached us and offered to promote this concert.

FESTIVAL COMMITTEE

Shape of the Festival Document:

Document was reviewed by committee and changes were recommended.

Action: Peter will make necessary changes to the Shape of the Festival Document and share with committee.

Festival & Venue Meeting on November 10th

Debbie and Kathleen will be attending this meeting on November 10th. It is a networking session to talk about volunteers, board of recruitment, finances, etc.

Action: Debbie will forward an invitation to Board Members and to Lisa so that she can ask someone from the Festival Committee to attend.

Box Office Report by John Dow

Document was distributed and reviewed by the committee members.

4.0 FINANCE

Monthly Financial Report:

Report was completed by Julie and reviewed by the committee.

The committee was able to review the 2010 Income Statement; however, the Balance Sheet submitted was for 2009. Peter will discuss financials with the Festival Committee on Thursday evening if he receives the correct Balance Sheet prior to this meeting.

It was noted that there was an overall loss of \$7,000 on the festival this year.

Financial Policies

Kathleen recommends that we create an ad hoc Finance Committee made up of the Treasurer, herself, and a representative from the Festival Committee with the purpose of establishing financial policies to be used during the festival.

TC Jones quoted us \$1,000 for a review of the year end financials. Meeting He encouraged

Action: Peter will talk to some folks at NSCC (chartered accountants) to see if they are interested in providing us with year-end accounting services.

Action: Debbie will send an email to Lisa asking her to remind everyone that they need to submit expenses for year end.

Report on Meeting with Peter Gilford:

Peter encouraged us to continue in the direction we were going with reference to programming, and to continue asking for an increase in funding.

Action: Colby will talk to ACOA about funding possibilities.

5.0 NEW BUSINESS

Blossoming Blues with Matt Anderson and Friends:

Checklist was submitted by Debbie and reviewed by the committee.

Debbie felt that we may be able to leverage some seed money from WBDC and/or the Town of Wolfville. We have 6 months to find sponsors/supports at a reasonable cost.

Motion carried to move forward with this new project (moved by Colby, seconded by Kathleen)

6.0 OTHER BUSINESS

Website:

Changes have been made to the website. Any concerns should be directed to Peter.

Atlantic Presenters and Others:

There is an AGM coming up in Moncton. Peter will not be attending but wondered if anyone else might be interested in attending. Peter suggested that it be passed over to Lisa to see if she wants to attend.

7.0 ADJOURNMENT

Motion to adjourn meeting at 9:50 PM - (moved by Colby)

8.0 NEXT MEETING

December 6, 2010
Kingstec Campus, CSS Boardroom
7:00 PM