



DEEP ROOTS
MUSIC COOPERATIVE

DRMC Board of Directors Minutes of Meeting

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| Date: | December 6, 2010 |
| Time: | 7:00 PM |
| Location: | Kingstec Campus, CSS Boardroom, Kentville, NS |
| Present: | Trish Gerrits (Recording Secretary), Kathleen Hull, Colby Clarke (Chair), Marie Jardine, Bernie Young |
| Absent: | Angie Davidson |
| Regrets: | Debbie Roza-Mercier, Peter Mowat |

1.0 APPROVAL OF THE AGENDA

Approval of Agenda – **Motion Carried** (moved by Bernie, seconded by Marie)

2.0 APPROVAL OF NOVEMBER 1ST MINUTES

Approval of Minutes with change noted below – **Motion Carried** (moved by Kathleen, seconded by Trish)

Correction

Public Relations / Karen Corey:

Bernie talked to Karen about taking a position on the board. Karen will consider at some point in the future.

3.0 REPORT FROM GENERAL MANAGER

General Manager's Report:

Report was submitted by Debbie and reviewed by the committee.

Festivals and Venues Meeting – Update from Kathleen:

Debbie and Kathleen attended an information sharing session in Studio Z. Discussions that took place were around Board structure, roles, programming responsibilities, HR and financial management. Each group organized

themselves in different ways; however, there were many common issues that were shared.

Next session is scheduled for February in Lunenburg to discuss marketing ideas.

Approval of GM Report – **Motion Carried** (moved by Bernie, seconded by Kathleen)

4.0 STRATEGIC PLANNING

General Manager Position:

Approval to go in-camera at 7:30 PM – **Motion Carried** (moved by Kathleen, seconded by Bernie)

Approval to go out-of-camera at 9:00 PM – **Motion Carried** (moved by Bernie, seconded by Kathleen)

Approval to offer the General Manager a contractual position from February to May 2011 to do project management for March Break, May concert and the Bringing It Home Series. Any additional duties are to be negotiated on a per task basis – **Motion Carried** (moved by Kathleen, seconded by Bernie)

GM Office Space:

It was agreed to continue with the month-to-month lease for the current office space in Wolfville.

5.0 FINANCE

Budget for 2011:

Budgets were submitted by Kathleen and reviewed by the Board.

Note: Kings County has changed their guidelines for the festival funding.

Action: Bernie will contact Lisa and advise her that she will need to present the Board with a break even budget for 2011. Bernie will also ask her to add an expense of \$1500 for Ticket Pro, and remove the contribution of \$5000 from the Board

All budgets will have to be revised to **include HST**

Note: All projects of the Cooperative will be self-sustaining from this point forward.

6.0 ADJOURNMENT

Motion to adjourn meeting at 9:30 PM - (moved by Marie)

7.0 NEXT MEETING

January 3, 2011
Kings RDA Boardroom
7:00 PM