



Meeting Minutes for Board Meeting on June 4, 2018

Location: NSCC Kingstec Campus, Kentville, NS
Time: 7:00 pm to 9:00 pm
Present: Peter Mowat, Kevin West, John Burdock, Gerry Davis, Don Regan,
Regrets: Jim Murphy, Kenny Byrka

1. Approval of Agenda

- Peter requested motion for approval of the agenda.
- Motion to Approve by John; Seconded by Don; Motion Carried.

2. Review of Calendar

- Peter presented a quick onscreen review of the (Google) calendar and upcoming events.
- Peter inquired whether our Charitable tax return had been completed. He added this to calendar to ensure we handle more timely in the future.

3. Approval of Minutes from last Meeting (2018-05/07)

- Peter requested motion for approval of the minutes from the last meeting.
- Motion to Approve by Don; Seconded by Kevin; Motion Carried.

4. Business Arising (Ref: Action Items List Updates)

- Peter directed a review of the action items list (please refer to the latest version).
- Martin revised the Action Item document to make it more user friendly.

5. Treasurer's Report

- Gerry presented April and May's Income statement but had not printed the Balance sheets
- A review was done of our results for the Two Lynnes, Blossom Blues, and Port Cities concerts.
- Discussion was held on the information presented and a nomination was made by Kevin to accept the income statements; Seconded by John. Carried.

6. Deep Roots Festival Update

- There was a quick review of the latest lineup. Dave was still looking for a couple of acts including an opener for Jim Cuddy.



DEEP ROOTS
MUSIC COOPERATIVE

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- Grants: We have received approval for a \$7000 operating grant from Department of Culture and Tourism

7. Other Business

a. UPCOMING CONCERTS

- Peter has been approached by the Manager for Luke McMaster regarding a concert sometime in February. This was discussed and it was agreed to defer this for now.
- Peter has received an email from Wendy Elliot regarding the Valley Arts Award nomination. A discussion was held regarding the current process followed for the selection and nomination criteria (in the past there was a committee which included some board members). Her nomination this year is Marlene Jackson. Marlene has been heavily involved in music education and was one of the founders of the Annapolis Valley Music Festival. A consensus was reached to accept this nomination.

b. OTHER BUSINESS

- Peter posed questions about how we handle special events (ie: choosing artists/timeframes, etc.) We agreed this would be a subject for discussion at our next meeting and that we would review our overall strategic plan.

8. Meeting Adjournment

- Peter requested motion to adjourn the meeting.
- Motion by Don; Seconded by Gerry; Motion Carried.
- **PLEASE NOTE: The NEXT MEETING is MONDAY July 7, 2018 at Peters house, 63 Marshhawk Drive.**