



DEEP ROOTS
MUSIC COOPERATIVE

Meeting Minutes for Board Meeting on October 10, 2018

Location: Kingstec Campus, Kentville, NS
Time: 7:00 pm to 9:00 pm
Present: Peter Mowat, Kevin West, Jim Murphy, John Burdock, Gerry Davis,
Regrets: Don Regan

Preamble -

1. [Approval of Agenda](#)

- Peter requested motion for approval of the agenda.
- Motion to Approve by Kevin: **Carried**

2. [Approval of Minutes from last Meeting \(2018-09/16\)](#)

- Peter requested motion for approval of the minutes from the last meeting.
- Motion to Approve by Gerry Seconded by Peter: **Carried**

3. [Business Arising \(Ref: \[Action Items List Updates\]\(#\)\)](#)

- Dance Jam – Scheduled for March 2019
- TixHub – Refer A/I
- Benjamin Bridge Sponsorship – Refer A/I
- Music Nova Scotia Local Artist Sponsorship – Refer A/I
- Danji Benefit – Closed
- Bookkeeper – Closed
- CRA Contact Information – Refer A/I
- Strategic Planning – Refer A/I
- New Board Members – Refer A/I

4. [Treasurer's Report](#)

- We reviewed the balance sheet and Income Statements as well as financial results to same period last year. Still waiting on some expenses and revenues from Ticketpro to review festival results.
- Motion to accept financial statements as presented by Kevin, second John: **Carried**



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5. Other Business

- **BookKeeper:** Utilizing new part time bookkeeper Carol Martin has been put in place. Periodic tasks to be assigned by Gerry / John as required.
- **Insurance Policy:** We received annual renewal information and agreed to continue with MCT
- **Music Nova Scotia:** We have been nominated for Community Presenter of the year award. Peter and possibly Jim will be attending the annual event in Truro in November.
- **Volunteer Appreciation Event:** We agreed to plan an event in January at the Market, which may tie in with the AGM. Refer A/I.
- **Articles of Incorporation and By-laws / Strategic Plan.** Members are to review existing by-laws and Strategic plan for further discussion at dedicated meeting (date TBD). Refer A/I

6. Meeting Adjournment

- Peter requested motion to adjourn the meeting.
- Motion by Jim; Seconded by John: **Carried.**
- **PLEASE NOTE: The NEXT MEETING is 7:00 p.m., Monday, November 5, 2018 at Kingstec**