



DEEP ROOTS
MUSIC COOPERATIVE

BOARD MEETING

KINGSTEC

April 7, 2014 - 7:00 p.m.

MINUTES

Present – Peter, Keith, Birdie, Kevin, Don, Leslie

Francois – phone in re Blossom Blues

- 1. Approval of agenda: approved as noted**
- 2. Blossom Blues (Francois by phone)**
 - a) Saturday May 31, 2014, Convocation Hall, Plaskett/Myles**
 - b) Moving forward with contracts**
 - c) Contracts/deposit delivered to Francois to be sent (Apr 7th, 2014)**
- 3. Approval of Minutes from Mar 3: Moved – Peter; 2nd - Keith**
- 4. Review of calendar – Tabled**
- 5. Business Arising – see action item list updates**
 - a. Kevin Festival Grant – applied**
- 6. Treasurer's Report**
 - a. Update on Bookkeeping**
 - i. New bookkeeper to send Board regular updates when organized**
 - b. Square Technology (processes credit cards/debits)**
 - i. Peter purchased one unit \$12.00**
 - ii. We need to set up a system to reconcile money deposited with items sold**
 - iii. Peter/Keith to explore technology to troubleshoot**
- 7. Festival Update**
 - a. Sponsorship meeting Apr 8th**
 - b. Peter to attend**
 - c. Artists are being organized for festival**
- 8. Other Business**
 - a. Saltscapes**
 - i. Jesse Potter/Laura Roy to provide music**
 - ii. Kevin hand bill – will have Blossom Blues on it; Steven Slipp for design**
 - iii. Jesse will need transport on Saturday 12 – 4**

iv. **Don and Birdie to organize transport for Saturday**

v. **Peter to attend on Sunday**

b. Database

i. **Peter to organize purchasing computer (ensure compatibility with future database requirements)**

ii. **Discussed issues of remote access – Board feels necessary**

iii. **Discussed how to roll out process - concerns with timing; too close to festival to ensure all can/will use**

iv. **Keith to talk to Thomas re giving database remote access**

1. **Timeline**

2. **Password controls**

3. **Ensure we are not violating any current licensing agreements on existing programs by adding remote**

4. **Cost and breakdown of costs**

c. Website - Tabled

d. House concerts

i. **Three people on venue list**

ii. **Developing attendee list**

e. Other/new projects

i. **Harvest Festival Sept 13th, possible DRMC to organize day music**

1. **Meeting April 10th (Peter to attend)**

f. ECMA Update (Peter)

i. **Plan to have hand bill/ business card for next year to distribute**

ii. **Festival meeting (well attended national and international), Buyers meetings (festival heads met with musicians, mediocre success), Wrap up meeting (APA to create a festival component for sharing information; musicians sign poster for raffle/prize; First Night – New Years Eve celebrations; Celtic Colors – has idea for involving surrounding communities in festival; survey of artist requesting information re opinions of festivals; Ticket Pro – can add survey question to purchasing a ticket, i.e. where are you from? where did you hear about us?)**

9. Next Meeting – May 5th, 2014

10. Adjourn